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18 MAY 1956

MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Near East and Africa Division Proposed Table of Organization

REFERENCE : Memorandum for Deputy Director (Plans) from Chief, NEA Division, dated 5 March 1956, Subject: Revised T/O, Near East and Africa Division

1. The proposed Table of Organization for the Near East and Africa Division is approved as to titles and grades of positions as indicated on the attached listing. Changes proposed by NEA Division officials in the sectional breakdown of the [redacted] and the division of the [redacted] of the [redacted] Branch were brought to the attention of representatives of your Staff.

2. In order to expedite the processing of this T/O, dual grades have been assigned to 14 Headquarters positions and six field positions. This interim measure was necessitated by requests for upgrades, establishment of new positions, and retention of dual-graded positions on the previous T/O. The positions were not covered in the recent classification survey. Allocations will be resolved upon the submission of job information.

3. Incumbency allocations have been assigned to the following seven positions by agreement with the Chief, Administrative Staff, NEA:

Title	Grade	Position Number	Location
IO (FI)	GS-12/13	BE-27	[redacted]
Area Ops Officer	GS-12/13	New No. (Formerly 414.02)	
Area Ops Off (COS)	GS-13/14	BEF-193	
IO (FI)	GS-12/13	New No. (Formerly 197.03)	
Ops Officer (PP)	GS-12/13	BEF-201	
Area Ops Officer	GS-13/14	BEF-184	
Ops Officer (PP)	GS-13/14	BEF-393	

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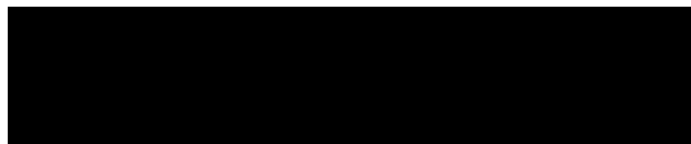
When present incumbents vacate the positions, the allocations will revert to the lower grade, unless additional justification then warrants allocation at the higher level.

4. Near East and Africa Division average grade statistics for positions and incumbents are as follows:

<u>Current T/O</u>	<u>NEA Proposed T/O</u>	<u>PED Recommended T/O</u>	<u>NEA Personnel</u> <u>(30 April 1956)</u>
10.54	10.70	10.43	10.2

5. All operational positions were reviewed by and final grade determinations discussed with the Chief, Administrative Staff, Near East and Africa Division.

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*for* Harrison G. Reynolds  
Director of Personnel

Attachment:  
As Stated Above

Distribution:  
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